

# Lake-Sumter State College Course Syllabus

## Course Information:

Course Prefix and Number: SPN 1121

Course Title: Elementary Spanish II

CRN: 10065

Credit Hours: 4

Semester: Fall 2021

Class Days, Location, Time: Online

Course Description: The course employs four primary language-learning skill sets: listening, speaking, reading, and writing in the study of Spanish grammar. The lessons in class are presented in a multi-cultural context with frequent use of online content in order to foster an appreciation for the cultures of Spanish speaking countries.

## Instructor Information:

Name: Dawn "Alba" Wharram

E-Mail: [wharramd@lssc.edu](mailto:wharramd@lssc.edu)

Office Location: I teach remotely from Ohio.

Phone: 407-801-9674

Office Hours: I am usually available early mornings, evenings, and during weekends via email as I work full-time in addition to teaching.

## Vital Communication Information:

For e-mail, please note that all students are required to use Lakehawk Mail for official college e-mail communications. See the college webpage for [instructions on activating Lakehawk Mail](#).

Sending a private message using the INBOX feature in Canvas is always the most secure and preferred method of contacting your instructor.

Please remember that any contact with your instructor should be of a professional nature. If you leave a voice mail message be clear, concise, and include your contact and class information. Follow up verbal conversations with a written account via INBOX in Canvas or e-mail.

## Prerequisites/Co-requisites:

Prerequisites: SPN1120

Co-requisites: None

## Textbook & Other Course Materials:

NOTE: If you have taken Spanish I at LSSC recently, you will have already purchased the Plazas 24 - month access materials. Therefore, you do not need to purchase anything from the bookstore (unless you purchased the Cengage Unlimited which is only valid for 12 months). Any questions, please ask me: [wharramd@lssc.edu](mailto:wharramd@lssc.edu). All other students, pick an option listed below:

Purchase option 1 **OR** option 2 **OR** Rent option 3:

### **Option 1 - BUY:**

Title: Plazas: Lugar de Encuentros (w/24 months MindTap Access)

Authors: Hershberger, Navey-Davis, and Borrás Álvarez

Edition: 5th edition

ISBN: 9781337570770 (**access code and e-book only**; does not include loose pages)

Publisher: Cengage Learning

**Option 2 - BUY:**

Title: Plazas: Lugar de Encuentros

Authors: Hershberger, Navey-Davis, and Borrás Álvarez

Edition: 5th edition

ISBN: 9780357006771 (**access code, e-book and loose pages** to put a binder as printed textbook)

Publisher: Cengage Learning

**Option 3 - RENT:**

Title: Cengage Unlimited, Multi-Term (12 months)

Publisher: Cengage Unlimited

Author: Cengage

ISBN: 9780357700013 (access to eTextbooks + online homework platforms)

Textbook: Plazas: Lugar de Encuentros

Edition: 5th edition

*Choose Option 3 **ONLY IF** 1. You are confident you will pass SPN1121 this semester and if you do not, you are certain you can get a seat again in SPN1121 next semester and/or 2. You have more than one Cengage course through LSSC in the next 12 months to make it worth the price.*

**PLEASE make sure to ask the LSSC Bookstore or Alba for assistance to make sure you are purchasing the correct items that make sense for you and your situation!**

Recommended and available for purchase on the internet: English/Spanish dictionary; English Grammar for Students of Spanish (Emily Spinelli)

Additional Available Resources:

In Canvas, you will find Plazas PowerPoints and practice worksheets with answer keys located in the “Pages” tab. Please note that while graded homework (orange dot with a due date) is located in MindTap in Cengage, there are also practice assignments and quizzes (labeled as “PRACTICE” with no due date) under each chapter as well as flashcards.

## Technology Requirements:

Canvas is a required component of this course in order to complete and submit all assessments (upload a composition, take and submit the course orientation quiz (*required to meet initial attendance policy*), chapter quizzes, midterm and final exams with the Honorlock feature installed) and access the external link to the Cengage website to complete the graded homework assignments. This course is fully online. Students will be expected to have access to a computer with an internal or external camera and microphone. A headset can be helpful to block out noise when completing speaking tests or listening to assignments with audio. Students unfamiliar with Canvas are expected to complete the Canvas Orientation from LSSC’s website within the first week of classes.

See the [LSSC Student Technology Help Desk webpage](#) for more information about accessing Microsoft Office 365.

## Course Student Learning Outcomes:

The following outcomes will be assessed in this course. An “outcome” is defined as something students take with them beyond this course. After successful completion of this course, the student will have:

1. GE Competency: Communication-Oral: Created basic-level oral communication using correct Spanish grammar, vocabulary, cultural material, and pronunciation.
2. GE Competency: Communication-Written: Created basic-level written communications that correctly employed and incorporated the grammar, vocabulary, and cultural material presented in class.
3. GE Competency: Independence/Participation: Remained focused on lesson and used target language.

## Course Objectives:

To impart to the student fundamental Spanish reading, writing, speaking, and listening skills within a multi-cultural context in an internet-enabled classroom environment.

**NOTE:** This class requires that students learn and are tested on 8 chapters through homework and chapter quizzes in addition to a composition, written and speaking midterm and final exams. **It is each student’s responsibility to review the course calendar and plan accordingly to manage their time in order to complete all assignments by the posted deadline.** Saturday 11pm is the cutoff time on deadline day. Plan to submit all assignments well in advance of Saturday 11pm. If you are in the middle of an assignment at 11pm, the system will kick you out and the assignment will be automatically submitted for grading. You will not be given an opportunity to finish and the instructor will grade the assignment as submitted.

Course Objectives	Weekly Objectives
Communication-Written: Attain basic-level oral communication using correct Spanish grammar, vocabulary, cultural material, and pronunciation.	Chapters 8, 9, 10, 11, 12, 13, 14, and 15: Grammar and vocabulary-based writing assignments, writing prompts, Chapter Exams
Communication-Oral: Achieve basic-level written communications that correctly employ and incorporate the grammar, vocabulary, and cultural material presented in class.	Midterm Exam (8-11) and Final Exam (12-15): Speaking Tests
Comprehension-Reading: Read and comprehend short paragraphs in Spanish on topics such as parties and celebrations, travel, major life events, professions and trades, personal finances, geography and conservation, television and the arts, politics and media, and technological advancements.	Chapters 8, 9, 10, 11, 12, 13, 14, and 15: Read and answer comprehensive questions based on the National Geographic, Encuentro Cultural and other readings.
Comprehension-Listening: Listen and comprehend dialogues, questions and statements in Spanish on topics such as parties and celebrations, travel, major life events, professions and trades, personal finances, geography and conservation, television and the arts, politics and media, and technological advancements.	Chapters 8, 9, 10, 11, 12, 13, 14, and 15: Watch the “En contexto” videos to situate the grammar, vocabulario and culture learned each week. Watch the video associated with the “a ver” activity and answer comprehensive questions based on the video as an assignment. Watch the National Geographic videos and answer comprehensive questions as an assignment.

Course Objectives	Weekly Objectives
Culture: Gain basic awareness of the diversity of the Hispanic culture in the United States and Spanish-speaking Latin America, such as parties and celebrations, travel, major life events, professions and trades, personal finances, geography and conservation, television and the arts, politics and media, and technological advancements.	Chapter 8: Guatemala and El Salvador Chapter 9: Cuba, Puerto Rico y la República Dominicana Chapter 10: Honduras y Nicaragua Chapter 11: Panamá Chapter 12: Costa Rica Chapter 13: Perú y Ecuador Chapter 14: Chile Chapter 15: El Mundo Hispano

## Institutional Policies & Procedures:

### Academic Integrity:

The successful functioning of the academic community demands honesty, which is the basis of respect for both ideas and persons. In the academic community, there is an ongoing assumption of academic integrity at all levels. There is the expectation that work will be independently thoughtful and responsible as to its sources of information and inspiration. Honesty is an appropriate consideration in other ways as well, including but not limited to the responsible use of library resources, responsible conduct in examinations, and the responsible use of the Internet. See the [college catalog](#) for complete statement.

### Important Information for Students with Disabilities:

Any student with a documented disability who requires assistance or academic accommodations should contact the Student Accessibility Services immediately to discuss eligibility. The Student Accessibility Services (SAS) is located on the Leesburg Campus, but arrangements can be made to meet with a student on any campus. An appointment can be made by calling 352-365-3589 and specific information about SAS and potential services can be found at [Student Accessibility Services](#).

### Privacy Policy (FERPA):

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of a student's education records. In order for your information to be released, a form must be signed, and in your records, located in the Admissions/Registrar's Office.

### Zero-Tolerance for Violence Statement:

Lake-Sumter State College has a policy of zero tolerance for violence as stated in College Board Rule 2.17. Appropriate disciplinary action will be taken in accordance with Board Rule 2.17.

### LSSC Safety Statement:

Lake-Sumter State College values the safety of all campus community members. **If you have an emergency, dial 911.** Otherwise, to report a concern, suspicious activity, or to request a courtesy escort, call Campus Safety:

(352)516-3795 Leesburg  
(352) 536-2143 South Lake  
(352)303-7296 Sumter

LSSC also has a free safety app, **Lake-Sumter Safe** that is available for download. You will receive important emergency alerts and safety messages regarding campus safety via LSSC Alert. You are opted into this system when you become an LSSC student. For more information regarding safety and to view available resources, visit the [Campus Safety](#) webpage.

## Attendance/Withdrawal Policies:

### Initial Attendance:

Initial attendance will be entered at the end of the second week of the semester/mini-mester. A student who has not met initial attendance requirements by completing **the course orientation quiz** by the posted deadline will be marked as “not-attending” and administratively withdrawn from the class. The withdrawn student is still financially responsible for the class. See the [college catalog](#) for more details.

### Withdrawal:

Once the Add/Drop period passes, students deciding to discontinue class attendance and/or online participation have the responsibility for formal withdrawal by the withdrawal deadline.

### Withdrawal Deadline:

Monday, November 1, 2021

## Instructor Policies:

This course is online. Students will be expected to have access to a computer, an internal or external computer camera and a headset with microphone is useful to block out noise when listening to assignments with audio and when recording speaking tests for submission. Most secure way and preferred way to contact your instructor is through the INBOX feature in Canvas.

Acts of plagiarism (which includes using an online language translator) will result in an automatic “F” for the course. **Use of a translator is considered plagiarism. Use of Internet translation websites is strictly prohibited.** Text generated from such sites is easy for instructors to spot, since it is generally full of syntactical errors, vocabulary that is different from what is used in the textbook, and verb tenses that have not yet been introduced.

All assignments will be due Saturday at 11pm which includes any MindTap homework to be submitted in the Cengage system and assessments (Chapter quizzes, composition, midterm, and final exams) in Canvas. The instructor will typically grade Saturday and Sunday. If there is a delay in grading, your instructor will notify students.

## Late Work/Extensions:

If a student has a problem or scheduling conflict that prevents the student from submitting an assignment on time, the student should contact the professor **immediately as much as possible prior to the deadline**. The instructor will determine if the seriousness of the problem warrants an extension on the assignment. Unless absolutely unavoidable, students need to contact their instructor **before** missing the deadline – not after – as the systems are set up to populate the correct answers once the deadline passes. The instructor has the right to decline accepting work for any credit after a deadline passes with a few specific exceptions, including but not limited to:

- If there is an outage of the Canvas and/or Cengage system that is verified by system administrators, the instructor will provide an extension for students to submit work at no penalty.
- If the student has documentation of serious illness or death of a family member, the instructor will work with the student to determine an alternate deadline.

## Classroom Etiquette:

When corresponding with your instructor through Canvas messaging or email, please use proper grammar and a positive tone. Please avoid “netspeak” like “u,” “r,” “omg,” and “lol.” Please also refrain from using all CAPITAL

LETTERS, as this is often interpreted as shouting. Treat your instructor with respect at all times and in all communications.

## Grading Information:

### Grading Scale:

A 90-100%

B 80-89%

C 70-79%

D 60-69%

F 59% and below

### Methods of Evaluation:

Each assignment will be graded electronically. **Use of a translator is considered plagiarism. Use of Internet translation Web sites is strictly prohibited.** Text generated from such sites is easy for instructors to spot, since it is generally full of syntactical errors, vocabulary that is different from what is used in the textbook, and verb tenses that have not yet been introduced.)

## Assignment Overview & Grade Breakdown:

Category	Description	%
MindTap Homework in Cengage	Plan on spending approximately 10 hours a week in order to keep up with the course. Click on Chapter header in Cengage to see the assignments and then click on filter, then under “impact to grade” choose “counts towards grade” for graded assignments. There are multiple assignments every chapter to be completed in order to better understand the material being presented. Read and carefully follow the instructions given. Capitalization, punctuation and spelling count. All of the assignments will be required to be submitted in Cengage so the instructor can review and grade as needed. You will be responsible to know ALL material in each chapter for tests and exams whether you have an assignment on it or not. <b>NOTE: The homework labeled “counts towards grade” is the graded required homework. The assignments listed as “PRACTICE” are purely practice with 0 point value even if a point value is listed.</b>	20 %
Chapter Quizzes	Chapters 8, 9, 10, 12, 13, 14. There will be one-hour timed chapter quizzes in Canvas using the Honorlock feature on grammar, vocabulary and culture covered in this course. Questions will be fill in the blank, multiple choice, matching, short answer and true/false.	30 %
Composition	Covers topics from Chapter 8 and uploaded in Canvas. Students will be provided the assignment instructions and grading rubric in Canvas.	5 %
Midterm Written Exam	Two-hour timed comprehensive exam using the Honorlock feature that covers Chapters 8-11. Students will be tested on grammar, culture, and vocabulary through listening, fill in the blank, multiple choice, true/false, short answer and matching questions.	15 %

Category	Description	%
Final Written Exam	Two-hour timed cumulative exam using the Honorlock feature that covers Chapters 8-15 with emphasis on Chapters 12-15. Students will be tested on grammar, culture, and vocabulary through listening, fill in the blank, multiple choice, true/false, short answer and matching questions.	20 %
Midterm and Final Exam Speaking Tests	Midterm Exam (Chapters 8-11) and Final Exam (Chapters 12-15). Students will be provided the assignment instructions and grading rubric in Canvas.	10 %
		100 %

## Course Calendar:

**\*\*Required orientation quiz is due Saturday, September 4\*\***

(the quiz is required to meet initial attendance policy. If not completed, a student will be administratively withdrawn from the course.)

Chapter/ Assignments	Begins	Ends	Objectives & Reading Activities	Items Due
<b>Capítulo 8:</b> Fiestas y vacaciones	August 23	September 11	Communicate about holidays, special events, and vacations Inquire and provide information about people and events Express affirmative and negative ideas Communicate about past events and activities	Ch 8 MindTap Homework (Cengage) Ch 8 Quiz (Canvas) <b>*Composition due Sat. September 11 (Canvas)*</b>
<b>Capítulo 9:</b> De viaje por el Caribe	August 23	September 11	Communicate about transportation, lodging and other aspects of travel Request to provide information about getting around a city or town Give instructions	Ch 9 MindTap Homework (Cengage) Ch 9 Quiz (Canvas)
<b>Capítulo 10:</b> El ciclo de la vida	September 12	September 25	Communicate about personal relationships and the cycle of life Indicate things that people do for one another Share information about events that have taken place Express frequency of actions and state how they are done	Ch 10 MindTap Homework (Cengage) Ch 10 Quiz (Canvas)
<b>Capítulo 11:</b> El mundo del trabajo	September 26	October 9	Communicate about occupations and professions, job responsibilities, and the search for employment Share information about personal finances Make recommendations and attempt to exert influence on others	Ch 11 MindTap Homework (Cengage) <b>OJO: no chapter quiz</b>
<b>Midterm Exams (8-11)</b>	October 10	October 16		Midterm Speaking Test Midterm Written Exam

Chapter/ Assignments	Begins	Ends	Objectives & Reading Activities	Items Due
<b>Capítulo 12:</b> El medio ambiente	October 17	October 30	Communicate about urban and rural life Express emotional reactions and opinions Share information about conservation and exploitation of natural resources Express doubt and uncertainty	Ch 12 MindTap Homework (Cengage) Ch 12 Quiz (Canvas)
<b>Capítulo 13:</b> El mundo del espectáculo	October 31	November 13	Communicate about television programs and cinema Distinguish between habitual actions, completed actions, and anticipated actions Share information about the arts and artists Express unplanned and accidental occurrences	Ch 13 MindTap Homework (Cengage) Ch 13 Quiz (Canvas)
<b>Capítulo 14:</b> La vida pública	November 14	November 27	Share information about forms of government, politics, and political issues, and the media Communicate about future events Express conjecture and probability about present and past events, conditions, and situations	Ch 14 MindTap Homework (Cengage) Ch 14 Quiz (Canvas)
<b>Capítulo 15:</b> Los avances tecnológicos	November 28	December 4	Share information about computers and other electronic devices Communicate about emotions, influence, doubt, and denial in the past Express hypothetical situations	Ch 15 MindTap Homework (Cengage) <b>OJO: no chapter quiz; only 1 week for this chapter</b>
<b>Final Exams (8-15)</b>	December 5	December 11		Final Speaking Test Final Written Exam 8-15 (emphasis on Chapters 12-15)

### Basic Needs Statement:

Any student who faces challenges securing basic needs such as food or housing and believes this may affect their performance in the course is encouraged to contact a campus dean at [deanofstudents@lssc.edu](mailto:deanofstudents@lssc.edu). The deans will then be able to share any resources at their disposal.

### Syllabus Disclaimer:

Information contained in this syllabus is, to the best knowledge of this instructor, considered correct and complete when distributed to the student. The instructor reserves the right, acting within policies and procedures of Lake-Sumter State College, to make necessary changes in course content or instructional techniques with notification to students.