

Lake-Sumter State College Course Syllabus

Course Information:

Course Prefix and Number: SPN 1120

Course Title: Elementary Spanish I

CRN: 10647

Credit Hours: 4

Semester: Fall 2021

Class Days, Location, Time: Online

Course Description: The course employs four primary language-learning skill sets: listening, speaking, reading, and writing in the study of Spanish grammar. The lessons in class are presented in a multi-cultural context with frequent use of online content in order to foster an appreciation for the cultures of Spanish speaking countries.

Instructor Information:

Name: Dawn "Alba" Wharram

E-Mail: wharramd@lssc.edu

Office Location: I teach remotely from Ohio.

Phone: 407-801-9674

Office Hours: I am usually available early mornings, evenings, and during weekends via email as I work full-time in addition to teaching.

Vital Communication Information:

For e-mail, please note that all students are required to use Lakehawk Mail for official college e-mail communications. See the college webpage for [instructions on activating Lakehawk Mail](#).

Sending a private message using the INBOX feature in Canvas is always the most secure and preferred method of contacting your instructor.

Please remember that any contact with your instructor should be of a professional nature. If you leave a voice mail message be clear, concise, and include your contact and class information. Follow up verbal conversations with a written account via INBOX in Canvas or e-mail.

Prerequisites/Co-requisites:

Prerequisites: None

Co-requisites: None

Textbook & Other Course Materials:

Purchase option 1 **OR** option 2 **OR** Rent option 3:

Option 1 - BUY:

Title: Plazas: Lugar de Encuentros (w/24 months MindTap Access)

Authors: Hershberger, Navey-Davis, and Borrás Álvarez

Edition: 5th edition

ISBN: 9781337570770 (**access code and e-book only**; does not include loose pages)

Publisher: Cengage Learning

Option 2 - BUY:

Title: Plazas: Lugar de Encuentros

Authors: Hershberger, Navey-Davis, and Borrás Álvarez

Edition: 5th edition

ISBN: 9780357006771 (**access code, e-book and loose pages** to put a binder as printed textbook)

Publisher: Cengage Learning

Option 3 - RENT:

Title: Cengage Unlimited, Multi-Term (12 months)

Publisher: Cengage Unlimited

Author: Cengage

ISBN: 9780357700013 (access to eTextbooks + online homework platforms)

Textbook: Plazas: Lugar de Encuentros

Edition: 5th edition

Authors: Hershberger, Navey-Davis, and Borrás Álvarez

*Choose Option 3 **ONLY IF** 1. You are confident you will pass SPN1120 this semester and you can guarantee to get a seat in SPN1121 in Spring and/or 2. You have more than one Cengage course through LSSC in the next 12 months to make it worth the price.*

PLEASE make sure to ask the LSSC Bookstore or Alba for assistance to make sure you are purchasing the correct items that make sense for you and your situation!

Recommended and available for purchase on the internet: English/Spanish dictionary; English Grammar for Students of Spanish (Emily Spinelli)

Available Resources:

In Canvas, you will find Plazas PowerPoints and practice worksheets with answer keys located in the “Pages” tab. Please note that while graded homework (orange dot with a due date) is located in MindTap in Cengage, there are also practice assignments and quizzes (labeled as “PRACTICE” with no due date) under each chapter as well as flashcards.

Technology Requirements:

Canvas is a required component of this course in order to complete and submit all assessments (upload a composition, take and submit the course orientation quiz (*required to meet initial attendance policy*), chapter quizzes, midterm and final exams with the Honorlock feature installed) and access the external link to the Cengage website to complete the graded homework assignments. This course is fully online. Students will be expected to have access to a computer with an internal or external camera and microphone. A headset can be helpful to block out noise when completing speaking tests or listening to assignments with audio. Students unfamiliar with Canvas are expected to complete the Canvas Orientation from LSSC’s website within the first week of classes.

See the [LSSC Student Technology Help Desk webpage](#) for more information about accessing Microsoft Office 365.

Course Student Learning Outcomes:

The following outcomes will be assessed in this course. An “outcome” is defined as something students take with them beyond this course. After successful completion of this course, the student will have:

1. GE Competency: Communication-Oral: Created basic-level oral communication using correct Spanish grammar, vocabulary, cultural material, and pronunciation.
2. GE Competency: Communication-Written: Created basic-level written communications that correctly employed and incorporated the grammar, vocabulary, and cultural material presented in class.
3. GE Competency: Independence/Participation: Remained focused on lesson and used target language.

Course Objectives:

To impart to the student fundamental Spanish reading, writing, speaking, and listening skills within a multi-cultural context in an internet-enabled classroom environment.

NOTE: This class requires that students learn and are tested on 8 chapters through homework and chapter quizzes in addition to a composition, written and speaking midterm and final exams. **It is each student’s responsibility to review the course calendar and plan accordingly to manage their time in order to complete all assignments by the posted deadline.** Saturday 11pm is the cutoff time on deadline day. Plan to submit all assignments well in advance of Saturday 11pm. If you are in the middle of an assignment at 11pm, the system will kick you out and the assignment will be automatically submitted for grading. You will not be given an opportunity to finish and the instructor will grade the assignment as submitted.

Course Objectives	Weekly Objectives
Communication-Written: Attain basic-level oral communication using correct Spanish grammar, vocabulary, cultural material, and pronunciation.	Chapters P, 1, 2, 3, 4, 5, 6, and 7: Grammar and vocabulary-based writing assignments, Chapter Exams
Communication-Oral: Achieve basic-level written communications that correctly employ and incorporate the grammar, vocabulary, and cultural material presented in class.	Midterm Exam (P-3) and Final Exam (4-7): Speaking Tests
Comprehension-Reading: Read and comprehend short paragraphs in Spanish on topics such as greetings/goodbyes, in the classroom, the family, likes and dislikes, leisure time and activities, sports, the home, household chores, health and the body, food, and clothing.	Chapters P, 1, 2, 3, 4, 5, 6, and 7: Read and answer comprehensive questions based on the National Geographic, Encuentro Cultural and other readings.
Comprehension-Listening: Listen and comprehend dialogues, questions and statements in Spanish on topics such as greetings/goodbyes, in the classroom, the family, likes and dislikes, leisure time and activities, sports, the home, household chores, health and the body, food, and clothing.	Chapters P, 1, 2, 3, 4, 5, 6, and 7: Watch the “En contexto” videos to situate the grammar, vocabulario and culture learned each week. Watch the video associated with the “a ver” activity and answer comprehensive questions based on the video as an assignment. Watch the National Geographic videos and answer comprehensive questions as an assignment.

Course Objectives	Weekly Objectives
Culture: Gain basic awareness of the diversity of the Hispanic culture in the United States and Spanish-speaking Latin America, such as greetings and meeting new people, the relationship between language and culture through the lens of anthropology, history, and natural sciences lens, everyday life, work/life balance, health and wellness, food, and shopping.	Chapter P: The Hispanic World Chapter 1: The United States Chapter 2: Mexico Chapter 3: Colombia Chapter 4: Spain Chapter 5: Bolivia and Paraguay Chapter 6: Venezuela Chapter 7: Argentina and Uruguay

Institutional Policies & Procedures:

Academic Integrity:

The successful functioning of the academic community demands honesty, which is the basis of respect for both ideas and persons. In the academic community, there is an ongoing assumption of academic integrity at all levels. There is the expectation that work will be independently thoughtful and responsible as to its sources of information and inspiration. Honesty is an appropriate consideration in other ways as well, including but not limited to the responsible use of library resources, responsible conduct in examinations, and the responsible use of the Internet. See the [college catalog](#) for complete statement.

Important Information for Students with Disabilities:

Any student with a documented disability who requires assistance or academic accommodations should contact the Student Accessibility Services immediately to discuss eligibility. The Student Accessibility Services (SAS) is located on the Leesburg Campus, but arrangements can be made to meet with a student on any campus. An appointment can be made by calling 352-365-3589 and specific information about SAS and potential services can be found at [Student Accessibility Services](#).

Privacy Policy (FERPA):

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of a student's education records. In order for your information to be released, a form must be signed, and in your records, located in the Admissions/Registrar's Office.

Zero-Tolerance for Violence Statement:

Lake-Sumter State College has a policy of zero tolerance for violence as stated in College Board Rule 2.17. Appropriate disciplinary action will be taken in accordance with Board Rule 2.17.

LSSC Safety Statement:

Lake-Sumter State College values the safety of all campus community members. **If you have an emergency, dial 911.** Otherwise, to report a concern, suspicious activity, or to request a courtesy escort, call Campus Safety:

(352)516-3795 Leesburg
(352) 536-2143 South Lake
(352)303-7296 Sumter

LSSC also has a free safety app, **Lake-Sumter Safe** that is available for download. You will receive important emergency alerts and safety messages regarding campus safety via LSSC Alert. You are opted into this system when you become an LSSC student. For more information regarding safety and to view available resources, visit the [Campus Safety](#) webpage.

Attendance/Withdrawal Policies:

Initial Attendance:

Initial attendance will be entered at the end of the second week of the semester/mini-mester. A student who has not met initial attendance requirements by completing **the course orientation quiz** by the posted deadline will be marked as “not-attending” and administratively withdrawn from the class. The withdrawn student is still financially responsible for the class. See the [college catalog](#) for more details.

Withdrawal:

Once the Add/Drop period passes, students deciding to discontinue class attendance and/or online participation have the responsibility for formal withdrawal by the withdrawal deadline.

Withdrawal Deadline:

Monday, November 1, 2021

Instructor Policies:

This course is online. Students will be expected to have access to a computer, an internal or external computer camera and a headset with microphone is useful to block out noise when listening to assignments with audio and when recording speaking tests for submission. Most secure way and preferred way to contact your instructor is through the INBOX feature in Canvas.

Acts of plagiarism (which includes using an online language translator) will result in an automatic “F” for the course. **Use of a translator is considered plagiarism. Use of Internet translation websites is strictly prohibited.** Text generated from such sites is easy for instructors to spot, since it is generally full of syntactical errors, vocabulary that is different from what is used in the textbook, and verb tenses that have not yet been introduced.

All assignments will be due Saturday at 11pm which includes any MindTap homework to be submitted in the Cengage system and assessments (Chapter quizzes, composition, midterm, and final exams) in Canvas. The instructor will typically grade Saturday and Sunday. If there is a delay in grading, your instructor will notify students.

Late Work/Extensions:

If a student has a problem or scheduling conflict that prevents the student from submitting an assignment on time, the student should contact the professor **immediately as much as possible prior to the deadline**. The instructor will determine if the seriousness of the problem warrants an extension on the assignment. Unless absolutely unavoidable, students need to contact their instructor **before** missing the deadline – not after – as the systems are set up to populate the correct answers once the deadline passes. The instructor has the right to decline accepting work for any credit after a deadline passes with a few specific exceptions, including but not limited to:

- If there is an outage of the Canvas and/or Cengage system that is verified by system administrators, the instructor will provide an extension for students to submit work at no penalty.
- If the student has documentation of serious illness or death of a family member, the instructor will work with the student to determine an alternate deadline.

Classroom Etiquette:

When corresponding with your instructor through Canvas messaging or email, please use proper grammar and a positive tone. Please avoid "netspeak" like "u," "r," "omg," and "lol." Please also refrain from using all CAPITAL LETTERS, as this is often interpreted as shouting. Treat your instructor with respect at all times and in all communications.

Grading Information:

Grading Scale:

A 90-100%

B 80-89%

C 70-79%

D 60-69%

F 59% and below

Methods of Evaluation:

Each assignment will be graded electronically. **Use of a translator is considered plagiarism. Use of Internet translation Web sites is strictly prohibited.** Text generated from such sites is easy for instructors to spot, since it is generally full of syntactical errors, vocabulary that is different from what is used in the textbook, and verb tenses that have not yet been introduced.)

Assignment Overview & Grade Breakdown:

Category	Description	%
MindTap Homework in Cengage	Plan on spending approximately 10 hours a week in order to keep up with the course. Click on Chapter header in Cengage to see the assignments and then click on filter, then under "impact to grade" choose "counts towards grade" for graded assignments. There are multiple assignments every chapter to be completed in order to better understand the material being presented. Read and carefully follow the instructions given. Capitalization, punctuation and spelling count. All of the assignments will be required to be submitted in Cengage so the instructor can review and grade as needed. You will be responsible to know ALL material in each chapter for tests and exams whether you have an assignment on it or not. NOTE: The homework labeled "counts towards grade" is the graded required homework. The assignments listed as "PRACTICE" are purely practice with 0 point value even if a point value is listed.	20 %
Chapter Quizzes	Chapters P, 1, 2, 3, 5, 6. There will be one-hour timed chapter quizzes in Canvas using the Honorlock feature on grammar, vocabulary and culture covered in this course. Questions will be fill in the blank, multiple choice, matching, short answer and true/false.	30 %
Composition	Covers topics from Chapters P-2 and uploaded in Canvas. Students will be provided the assignment instructions and grading rubric in Canvas.	5%
Midterm Written Exam	Two-hour timed comprehensive exam using the Honorlock feature that covers Chapters P-3. Students will be tested on grammar, culture, and vocabulary through listening, fill in the blank, multiple choice, true/false, short answer and matching questions.	15 %

Category	Description	%
Final Written Exam	Two-hour timed cumulative exam using the Honorlock feature that covers Chapters P-7 with emphasis on Chapters 4-7. Students will be tested on grammar, culture, and vocabulary through listening, fill in the blank, multiple choice, true/false, short answer and matching questions.	20 %
Midterm and Final Exam Speaking Tests	Midterm Exam (Chapters P-3) and Final Exam (Chapters 4-7). Students will be provided the assignment instructions and grading rubric in Canvas.	10 %
		100 %

Course Calendar:

****Required orientation quiz is due Saturday, September 4****

(the quiz is required to meet initial attendance policy. If not completed, a student will be administratively withdrawn from the course.)

Chapter/ Assignments	Begins	Ends	Objectives & Reading Activities	Items Due
Capítulo P: ¡Mucho gusto!: El mundo hispano	August 23	September 11	Greet others, introduce yourself, and say goodbye Exchange personal information such as names, origins and addresses Identify quantities of objects	Ch P MindTap Homework (Cengage) Ch P Quiz (Canvas)
Capítulo 1: En una clase de español	August 23	September 11	Identify people, places and things in an educational setting Specify colors Communicate about everyday activities Tell time and indicate days of the week	Ch 1 MindTap Homework (Cengage) Ch 1 Quiz (Canvas)
Capítulo 2: En una reunión familiar	September 12	September 25	Identify and discuss family relationships Indicate ownership and possession Describe people and things and indicate nationality Communicate about daily activities at home or at school Express obligation or desire to do something	Ch 2 MindTap Homework (Cengage) Ch 2 Quiz (Canvas) *Composition due Sat. September 18 (Canvas)*
Capítulo 3: El tiempo libre	September 26	October 9	Communicate about leisure activities Express likes and dislikes Indicate plans and intentions	Ch 3 MindTap Homework (Cengage) OJO: No chapter quiz

Chapter/ Assignments	Begins	Ends	Objectives & Reading Activities	Items Due
			Share information about when and where common activities are done	
Midterm Exams (P-3)	October 10	October 16		Midterm Speaking Test Midterm Written Exam
Capítulo 4: En la casa	October 17	October 30	Describe features and contents of homes and other residences Give instructions to friends and family members State locations Indicate feelings Communicate about actions and progress	Ch 4 MindTap Homework (Cengage) Ch 4 Quiz (Canvas)
Capítulo 5: La salud	October 31	November 13	Identify parts of the body and communicate about health conditions Describe daily activities Express what you and others have just finished doing Communicate about characteristics and conditions of people and things	Ch 5 MindTap Homework (Cengage) Ch 5 Quiz (Canvas)
Capítulo 6: ¿Quieres comer conmigo esta noche?	November 14	November 27	Communicate about foods, beverages and dining Make comparisons and express superlatives Order food and beverages in a restaurant Communicate about past events and actions	Ch 6 MindTap Homework (Cengage) Ch 6 Quiz (Canvas)
Capítulo 7: De compras	November 28	December 4	Share information about computers and other electronic devices Communicate about emotions, influence, doubt, and denial in the past Express hypothetical situations	Ch 7 MindTap Homework (Cengage) OJO: No chapter quiz; only 1 week for this chapter
Final Exams (P-7)	December 5	December 11		Final Speaking Test Final Written Exam (P-7 with emphasis on Chapters 4-7)

Basic Needs Statement:

Any student who faces challenges securing basic needs such as food or housing and believes this may affect their performance in the course is encouraged to contact a campus dean at deanofstudents@lssc.edu. The deans will then be able to share any resources at their disposal.

Syllabus Disclaimer:

Information contained in this syllabus is, to the best knowledge of this instructor, considered correct and complete when distributed to the student. The instructor reserves the right, acting within policies and procedures of Lake-Sumter State College, to make necessary changes in course content or instructional techniques with notification to students.