

Lake-Sumter State College Course Syllabus

Course Information:

Course Prefix and Number: SPN 1120

Course Title: Elementary Spanish I

CRN: 30215

Credit Hours: 4

Semester: Summer AE 2021

Class Days, Location, Time: Online

Course Description: The course employs four primary language-learning skill sets: listening, speaking, reading, and writing in the study of Spanish grammar. The lessons in class are presented in a multi-cultural context with frequent use of online content in order to foster an appreciation for the cultures of Spanish speaking countries.

Instructor Information:

Name: Dawn "Alba" Wharram

E-Mail: wharramd@lssc.edu

Office Location: I teach remotely from Ohio.

Phone: 407-801-9674

Office Hours: I am usually available mornings, nights and during weekends as I work full-time in addition to teaching.

Vital Communication Information:

For e-mail, please note that all students are required to use Lakehawk Mail for official college e-mail communications. See the college webpage for [instructions on activating Lakehawk Mail](#).

Sending a private message using the INBOX feature in Canvas is always the most secure and preferred method of contacting your instructor.

Please remember that any contact with your Instructor should be of a professional nature. If you leave a voice mail message be clear, concise, and include your contact and class information. Follow up verbal conversations with a written account via INBOX in Canvas or e-mail.

Prerequisites/Co-requisites:

Prerequisites: None

Co-requisites: None

Textbook & Other Course Materials:

Purchase option 1 **OR** option 2 (not both):

Option 1:

Title: Plazas: Lugar de Encuentros (w/24 months MindTap Access)

Authors: Hershberger, Navey-Davis, and Borrás Álvarez

Edition: 5th edition
ISBN: 9781337570770 (**e-book only**; does **not** include Loose Pages)
Publisher: Cengage Learning

Option 2:

Title: Plazas: Lugar de Encuentros
Authors: Hershberger, Navey-Davis, and Borrás Álvarez
Edition: 5th edition
ISBN: 9780357006771 (e-book **AND** Loose Pages to place in binder to serve as printed textbook)
Publisher: Cengage Learning

PLEASE make sure to ask the LSSC Bookstore or Alba for assistance to make sure you are purchasing the correct items that make sense for you and your situation!

Recommended: English/Spanish dictionary; English Grammar for Students of Spanish (Emily Spinelli)

Additional Available Resources:

In Canvas, you will find Plazas PowerPoints and practice worksheets with answer keys located in the “Pages” tab. Please note that while graded homework (orange dot with a due date) is located in MindTap in Cengage, there are also practice assignments and quizzes (labeled as “PRACTICE” with no due date) under each chapter as well as flashcards.

Technology Requirements:

Canvas is a required component of this course in order to complete and submit all assessments (upload a composition, take and submit orientation quiz, chapter quizzes, midterm and final exams with the Honorlock feature installed) and access the external link to the Cengage website to complete the graded homework assignments. This course is fully online. Students will be expected to have access to a computer with an internal or external camera and microphone. A headset can be helpful to block out noise when completing speaking tests or listening to assignments with audio. Students unfamiliar with Canvas are expected to complete the Canvas Orientation from LSSC’s website within the first week of classes.

See the [LSSC Student Technology Help Desk webpage](#) for more information about accessing Microsoft Office 365.

Course Student Learning Outcomes:

The following outcomes will be assessed in this course. An “outcome” is defined as something students take with them beyond this course. After successful completion of this course, the student will have:

1. GE Competency: Communication-Oral: Created basic-level oral communication using correct Spanish grammar, vocabulary, cultural material, and pronunciation.
2. GE Competency: Communication-Written: Created basic-level written communications that correctly employed and incorporated the grammar, vocabulary, and cultural material presented in class.
3. GE Competency: Independence/Participation: Remained focused on lesson and used target language.

Course Objectives:

To impart to the student fundamental Spanish reading, writing, speaking, and listening skills within a multi-cultural context in an internet-enabled classroom environment.

NOTE: This class requires that students learn and are tested on 8 chapters through homework and chapter quizzes in addition to a composition, written and speaking midterm and final exams. **It is each student's responsibility to review the course calendar and plan accordingly to manage their time in order to complete all assignments by the posted deadline.** Saturday 11pm is the cutoff time on deadline day. Plan to submit all assignments well in advance of Saturday 11pm. If you are in the middle of an assignment at 11pm, the system will kick you out and the assignment will be automatically submitted for grading. You will not be given an opportunity to finish and the instructor will grade the assignment as submitted.

| Course Objectives | Weekly Objectives |
|--|---|
| Communication-Written: Attain basic-level oral communication using correct Spanish grammar, vocabulary, cultural material, and pronunciation. | Chapters P, 1, 2, 3, 4, 5, 6, and 7: Grammar and vocabulary-based writing assignments, Chapter Exams |
| Communication-Oral: Achieve basic-level written communications that correctly employ and incorporate the grammar, vocabulary, and cultural material presented in class. | Midterm Exam (P-3) and Final Exam (4-7): Speaking Tests |
| Comprehension-Reading: Read and comprehend short paragraphs in Spanish on topics such as greetings/goodbyes, in the classroom, the family, likes and dislikes, leisure time and activities, sports, the home, household chores, health and the body, food, and clothing. | Chapters P, 1, 2, 3, 4, 5, 6, and 7: Read and answer comprehensive questions based on the National Geographic, Encuentro Cultural and other readings. |
| Comprehension-Listening: Listen and comprehend dialogues, questions and statements in Spanish on topics such as greetings/goodbyes, in the classroom, the family, likes and dislikes, leisure time and activities, sports, the home, household chores, health and the body, food, and clothing. | Chapters P, 1, 2, 3, 4, 5, 6, and 7: Watch the "En contexto" videos to situate the grammar, vocabulario and culture learned each week. Watch the video associated with the "a ver" activity and answer comprehensive questions based on the video as an assignment. Watch the National Geographic videos and answer comprehensive questions as an assignment. |
| Culture: Gain basic awareness of the diversity of the Hispanic culture in the United States and Spanish-speaking Latin America, such as greetings and meeting new people, the relationship between language and culture through the lens of anthropology, history, and natural sciences lens, everyday life, work/life balance, health and wellness, food, and shopping. | Chapter P: The Hispanic World Chapter 1: The United States Chapter 2: Mexico Chapter 3: Colombia Chapter 4: Spain Chapter 5: Bolivia and Paraguay Chapter 6: Venezuela Chapter 7: Argentina and Uruguay |

Institutional Policies & Procedures:

Academic Integrity:

The successful functioning of the academic community demands honesty, which is the basis of respect for both ideas and persons. In the academic community, there is an ongoing assumption of academic integrity at all levels. There is the expectation that work will be independently thoughtful and responsible as to its sources of information and inspiration. Honesty is an appropriate consideration in other ways as well, including but not limited to the responsible use of library resources, responsible conduct in examinations, and the responsible use of the Internet. See the [college catalog](#) for complete statement.

Important Information for Students with Disabilities:

Any student with a documented disability who requires assistance or academic accommodations should contact the Student Accessibility Services immediately to discuss eligibility. The Student Accessibility Services (SAS) is located on the Leesburg Campus, but arrangements can be made to meet with a student on any campus. An appointment can be made by calling 352-365-3589 and specific information about SAS and potential services can be found at [Student Accessibility Services](#).

Privacy Policy (FERPA):

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of a student's education records. In order for your information to be released, a form must be signed, and in your records, located in the Admissions/Registrar's Office.

Zero-Tolerance for Violence Statement:

Lake-Sumter State College has a policy of zero tolerance for violence as stated in College Board Rule 2.17. Appropriate disciplinary action will be taken in accordance with Board Rule 2.17.

LSSC Safety Statement:

Lake-Sumter State College values the safety of all campus community members. **If you have an emergency, dial 911.** Otherwise, to report a concern, suspicious activity, or to request a courtesy escort, call Campus Safety:

(352)516-3795 Leesburg
(352) 536-2143 South Lake
(352)303-7296 Sumter

LSSC also has a free safety app, **Lake-Sumter Safe** that is available for download. You will receive important emergency alerts and safety messages regarding campus safety via LSSC Alert. You are opted into this system when you become an LSSC student. For more information regarding safety and to view available resources, visit the [Campus Safety](#) webpage.

Attendance/Withdrawal Policies:

Initial Attendance:

Initial attendance will be entered at the end of the second week of the semester/mini-mester. A student who has not met initial attendance requirements by completing a **GRADED** assignment will be marked as "not-attending" and administratively withdrawn from the class. The withdrawn student is still financially responsible for the class. See the [college catalog](#) for more details.

Withdrawal:

Once the Add/Drop period passes, students deciding to discontinue class attendance and/or online participation have the responsibility for formal withdrawal by the withdrawal deadline.

Withdrawal Deadline:

Thursday, July 15, 2021

Instructor Policies:

This course is online. Students will be expected to have access to a computer, an internal or external computer camera and a headset with microphone is useful to block out noise when listening to assignments with audio and when recording speaking tests for submission. Most secure way and preferred way to contact your instructor is through the INBOX feature in Canvas.

Acts of plagiarism (which includes using an online language translator) will result in an automatic "F" for the course. **Use of a translator is considered plagiarism. Use of Internet translation Web sites is strictly prohibited.** Text generated from such sites is easy for instructors to spot, since it is generally full of syntactical errors, vocabulary that is different from what is used in the textbook, and verb tenses that have not yet been introduced.

All assignments will be due Saturday at 11pm which includes any MindTap homework to be submitted in the Cengage system and assessments (Chapter quizzes, composition, midterm and final exams) in Canvas. The instructor will typically grade Saturday and Sunday. If there is a delay in grading, your instructor will notify students.

Late Work/Extensions:

If a student has a problem or scheduling conflict that prevents the student from submitting an assignment on time, the student should contact the professor **immediately as much as possible prior to the deadline**. The instructor will determine if the seriousness of the problem warrants an extension on the assignment. Unless absolutely unavoidable, students need to contact their instructor **before** missing the deadline – not after – as the systems are set up to populate the correct answers once the deadline passes. The instructor has the right to decline accepting work for any credit after a deadline passes with a few specific exceptions, including but not limited to:

- If there is an outage of the Canvas and/or Cengage system that is verified by system administrators, the instructor will provide an extension for students to submit work at no penalty.
- If the student has documentation of serious illness or death of a family member, the instructor will work with the student to determine an alternate deadline.

Classroom Etiquette:

When corresponding with your instructor through Canvas messaging or email, please use proper grammar and a positive tone. Please avoid "netspeak" like "u," "r," "omg," and "lol." Please also refrain from using all CAPITAL LETTERS, as this is often interpreted as shouting. Treat your instructor with respect at all times and in all communications.

Grading Information:

Grading Scale:

A 90-100%

B 80-89%

C 70-79%

D 60-69%

F 59% and below

Methods of Evaluation:

Each assignment will be graded electronically. **Use of a translator is considered plagiarism. Use of Internet translation Web sites is strictly prohibited.** Text generated from such sites is easy for instructors to spot, since it is generally full of syntactical errors, vocabulary that is different from what is used in the textbook, and verb tenses that have not yet been introduced.)

Assignment Overview & Grade Breakdown:

| Category | Description | % |
|-----------------------------|---|------|
| MindTap Homework in Cengage | Plan on spending approximately 10 hours a week in order to keep up with the course. Click on Chapter header in Cengage to see the assignments and then click on filter, then under "impact to grade" choose "counts towards grade" for graded assignments. There are multiple assignments every chapter to be completed in order to better understand the material being presented. Read and carefully follow the instructions given. Capitalization, punctuation and spelling count. All of the assignments will be required to be submitted in Cengage so the instructor can review and grade as needed. You will be responsible to know ALL material in each chapter for tests and exams whether you have an assignment on it or not. NOTE: The homework labeled "counts towards grade" is the graded required homework. The assignments listed as "PRACTICE" are purely practice with 0 point value even if a point value is listed. | 20 % |
| Chapter Quizzes | Chapters P, 1, 2, 3, 5, 6. There will be one-hour timed chapter quizzes in Canvas using the Honorlock feature on grammar, vocabulary and culture covered in this course. Questions will be fill in the blank, multiple choice, matching, short answer and true/false. | 30 % |
| Composition | Covers topics from Chapters P-2 and uploaded in Canvas. Students will be provided the assignment instructions and grading rubric in Canvas. | 5% |
| Midterm Written Exam | Two-hour timed comprehensive exam using the Honorlock feature that covers Chapters P-3. Students will be tested on grammar, culture, and vocabulary through listening, fill in the blank, multiple choice, true/false, short answer and matching questions. | 15 % |
| Final Written Exam | Two-hour timed cumulative exam using the Honorlock feature that covers Chapters P-7 with emphasis on Chapters 4-7. Students will be tested on grammar, culture, and vocabulary through listening, fill in the blank, multiple choice, true/false, short answer and matching questions. | 20 % |

| Category | Description | % |
|---------------------------------------|--|-------|
| Midterm and Final Exam Speaking Tests | Midterm Exam (Chapters P-3) and Final Exam (Chapters 4-7). Students will be provided the assignment instructions and grading rubric in Canvas. | 10 % |
| | | 100 % |

Course Calendar:

| Chapter/ Assignments | Begins | Ends | Objectives & Reading Activities | Items Due |
|---|---------|---------|--|--|
| Capítulo P: ¡Mucho gusto!: El mundo hispano | May 10 | May 22 | Greet others, introduce yourself, and say goodbye Exchange personal information such as names, origins and addresses Identify quantities of objects | Ch P MindTap Homework (Cengage) Ch P Quiz (Canvas) |
| Capítulo 1: En una clase de español | May 10 | May 22 | Identify people, places and things in an educational setting Specify colors Communicate about everyday activities Tell time and indicate days of the week | Ch 1 MindTap Homework (Cengage) Ch 1 Quiz (Canvas) |
| Capítulo 2: En una reunión familiar | May 23 | June 5 | Identify and discuss family relationships Indicate ownership and possession Describe people and things and indicate nationality Communicate about daily activities at home or at school Express obligation or desire to do something | Ch 2 MindTap Homework (Cengage) Ch 2 Quiz (Canvas) *Composition due Weds May 26 (Canvas)* |
| Capítulo 3: El tiempo libre | June 6 | June 12 | Communicate about leisure activities Express likes and dislikes Indicate plans and intentions Share information about when and where common activities are done | Ch 3 MindTap Homework (Cengage) OJO: No chapter quiz; 1 week for this chapter |
| Midterm Exams (P-3) | June 13 | June 19 | | Midterm Speaking Test Midterm Written Exam |
| Capítulo 4: En la casa | June 20 | July 3 | Describe features and contents of homes and other residences Give instructions to friends and family members | Ch 4 MindTap Homework (Cengage) Ch 4 Quiz (Canvas) |

| Chapter/ Assignments | Begins | Ends | Objectives & Reading Activities | Items Due |
|---|----------|-----------|---|---|
| | | | State locations Indicate feelings Communicate about actions and progress | |
| Capítulo 5: La salud | July 4 | July 17 | Identify parts of the body and communicate about health conditions Describe daily activities Express what you and others have just finished doing Communicate about characteristics and conditions of people and things | Ch 5 MindTap Homework (Cengage) Ch 5 Quiz (Canvas) |
| Capítulo 6: ¿Quieres comer conmigo esta noche? | July 18 | July 31 | Communicate about foods, beverages and dining Make comparisons and express superlatives Order food and beverages in a restaurant Communicate about past events and actions | Ch 6 MindTap Homework (Cengage) Ch 6 Quiz (Canvas) |
| Capítulo 7: De compras | August 1 | August 7 | Share information about computers and other electronic devices Communicate about emotions, influence, doubt, and denial in the past Express hypothetical situations | Ch 7 MindTap Homework (Cengage) <i>OJO: No chapter quiz; 1 week for this chapter</i> |
| Final Exams (P-7) | August 8 | August 14 | | Final Speaking Test Final Written Exam (P-7 with emphasis on Chapters 4-7) |

Basic Needs Statement:

Any student who faces challenges securing basic needs such as food or housing and believes this may affect their performance in the course is encouraged to contact a campus dean at deanofstudents@lssc.edu. The deans will then be able to share any resources at their disposal.

Syllabus Disclaimer:

Information contained in this syllabus is, to the best knowledge of this instructor, considered correct and complete when distributed to the student. The instructor reserves the right, acting within policies and procedures of Lake-Sumter State College, to make necessary changes in course content or instructional techniques with notification to students.