



Lake Sumter
State College

Lake Sumter State College · Business and Technologies · Accounting

Management Accounting ACG-2071

Summer Full Term 2024 CRN 30073 3 Credits 05/06/2024 to 08/08/2024 Modified 04/10/2024

Class days, Location, Time

COURSE INFO

Instructional Method: Traditional Online

Start and End Dates: Monday, January 08, 2024, to Saturday, April 27, 2024

CLASS DETAIL

Lead Instructor: Clark, Jacquell

Class Location: Online (Textbooks: Leesburg Bookstore)

Virtual Office Hours: Monday through Thursday, 3:00 p.m. until 6:00 p.m.

Instructor Information

Instructor: Jacquell Clark
clarkj@lssc.edu

Office: Online
Office Phone: N/A

Virtual Office Hours: Monday through Thursday, 3:00–6:00 p.m.

Only available by appointment. I will, however, respond to written correspondence within 48 hours.

Faculty Website Available

Course Description

A study of the accumulation, interpretation and control of costs using both job order and process costing systems. In addition, budgeting, cost volume profit relationships, and decision making in a managerial setting are considered.

Requisites

Prerequisite: C or higher in ACG 2021

Course Objectives

Objectives are defined as what the course will do and/or what the students will do as part of the course.

This course is designed to enable the student to understand and apply the fundamental concepts and procedures of management accounting.

Student Learning Outcomes

Student Learning Outcomes & Assessment:

Lake-Sumter State College (LSSC) aims to provide students with a broad foundation of knowledge and skills across the various academic disciplines and programs. A “learning outcome” is defined as the knowledge, skills, attitudes, or habits of mind that students take with them beyond the learning experience.

The following learning outcomes will be assessed in this course:

ACG2071.1 - Use Cost-Volume-Profit analysis and apply those concepts to correctly analyze and solve related business problems often found in profit planning.

ACG2071.2 – Use the time value of money concepts to make capital investment decisions.

ACG2071.3 - Construct budget schedules with variances from budgeted results including an analysis of those variances.

ACG2071.4 – Manage the technical accounting vocabulary, the language of business, by responding to discussion questions.

As a result of completing courses as part of the Business Administration A.S. program, students will be able to achieve the following learning outcomes:

1. Identify, describe, and apply current information, theories, techniques, and practices of the major business disciplines.
2. Critically analyze business situations to construct and select viable solutions, draw conclusions, or solve problems.
3. Communicate with clarity, appropriate tone, proper mechanics, and relevant content.
4. Demonstrate ethical awareness, the ability to do ethical reflection, and the ability to apply ethical principles in decision-making.
5. Demonstrate the management skills unique to the successful operation of a small business enterprise.

Textbooks & Other Course Materials

Click the link below for information about your course textbook:

You will need the campus location, and either your XID or the class information (ex. Spring 2022, ENC 1101, CRN 10111) to find the textbook for your class.

<https://www.lssc.edu/current-students/bookstore/> (<https://www.lssc.edu/current-students/bookstore/>).

Textbook Required is Horngren's Financial & Managerial Accounting, the Managerial Chapters

Be sure to purchase the lab that goes with the text and be sure to purchase the MANAGERIAL chapters. 7th edition, Miller-Nobles & Mattison, 2021, Pearson. ISBN 9780136503613.

You will also need a calculator for homework, quizzes, and exam use.

Technology Requirements

This course will use Canvas to supplement materials, provide Canvas assignments, and provide exams. This means a variety of class resources and assignments/exams will be available online through the LSSC Canvas system.

This course will also use an enhanced e-text to help keep you engaged in learning while helping you achieve a greater conceptual understanding of the course material. Worked examples within the e-text will come to life, and algorithmic practice will allow you to apply the very concepts you are reading about. Author-recorded solution videos accompany the "Try-It" boxes spread throughout the text. With just a click on the Try It box, the author will walk you through the problem and solution.

This course currently includes a full set of recorded instructor videos using Kaltura Express Capture for each lesson plan. These videos can be found in the Media Gallery.

Additionally, this course includes an online homework and assessment manager called My Lab - Accounting (MAL). MAL will provide you with data files, animated lectures, demo documents, working papers, PowerPoint presentations, tutorials, and flash cards, just to name a few. You will not be able to pass this course without purchasing this lab before the course begins.

Students will be required to use word processing and Excel in addition to MAL and Canvas. Computers and software are available on all LSSC campuses in the libraries and the learning centers for student use. Therefore, lack of home computer access is not an acceptable reason for missing class deadlines.

Canvas provides technical support. If you are having problems with Canvas, you can call the Canvas Support Hotline at 1-844-803-6622. Or, in Canvas, look for the help tab and click on it. The tab should be on the left side of the screen. You will be given guides that might help resolve your issue. Also, you can have a live chat with a Canvas support person.

If you have a technical issue with MAL, there is a technical support hotline available at 1-800-677-6337.

It is the student's responsibility to have an alternative plan if their main computer system fails or encounters technical issues that prevent the completion of required assignments by the specified due date (i.e., complete work on-site at a campus library or learning center, have a secondary computer available, etc.). Computer hardware, software, and/or printer problems are not acceptable excuses for incomplete or late assignments.

✓ Methods of Evaluation

Students are evaluated on a point system where points are earned through the completion of the following: discussions, possible essays, homework assignments, quizzes, extra credit, and exams.

Your grade in this course will be determined based on the percentage of total points earned. Each assignment is assigned a point value. The assignments in this course include homework and quiz sessions in MAL, discussions, possible essays, homework, extra credit, and exams in Canvas.

Criteria

The grading scale for this course is 90-100% = A; 80-89% = B; 70-79% = C; 60 - 69% = D; and 59% and below = F.

Type	Weight	Topic	Notes
Homework Assignments in MAL	Different Point Values	Lab Work	With respect to homework assignments in MAL, all homework is due on Sunday at 11:59 p.m. unless otherwise noted. No late homework is accepted for credit. Partial credit is given on questions with multiple parts. You are allowed three attempts to get the correct answer per question. If you have not answered correctly by the third attempt, you will be given the correct answer, so you may continue with subsequent parts of the question. For more complex questions, you may be given more attempts.
Quizzes Assigned in MAL	10 points each	Lab Work	All quizzes assigned in MAL are due on Sunday at 11:59 p.m., unless otherwise noted. No late quiz is accepted for credit. Quizzes are expected to be completed in one session and have a 45-minute time limit. Partial credit is given to questions with multiple parts. You are allowed two attempts to take the quiz. At the end of the quiz, you will be given only your score. You may review the results of the actual quiz questions any time after the due date. The highest quiz score will be recorded.
Canvas Assignments	Different Point Values	Canvas Work	All assignments in Canvas are due on Sunday at 11:59 p.m., unless otherwise noted. No late Canvas assignment is accepted for credit. These assignments will be graded by the instructor according to the assigned rubric, and feedback will be given no later than the week after the due date.
Canvas Exams	100 Points Each	Canvas Work	Canvas exams will be available over a five-day period and will be due on Sunday at 11:59 p.m., unless otherwise noted. No late exam is accepted for credit. The exams are expected to be completed in one session, and you have a 75-minute time limit. At the end of the exam, you will be given only your score and shown your incorrect answers. You may review the results of the actual exam questions with correct answers any time after the due date.

Breakdown

Below is the Assignment Overview and Grade Point Breakdown. These points may vary depending on the total number of readings, homework and quiz questions finally assigned. The numbers provided are the best estimates at this time but are subject to change.

Category	Description	Points	% of Total
First Week Work	Introductory Activities	20 Points	2%
Homework	Homework Assignments in MAL	245 Points	23%
Quizzes	Chapter Quizzes in MAL	180 Points	17%
Assignments	Assignments in Canvas Modules	225 Points	21%
Exams	Exams (4) in Canvas Modules	400 Points	37%
	Total Points	1,070 Points	100%
	Extra Credit Points are available	37 Points	

* Instructor Policies

Communication:

For this course, please note that all students should use the Canvas INBOX as this is always the most secure method of contacting your instructor. As a secondary method, use Lakehawk Mail. If you use the Lakehawk system, please be sure you include an appropriate message in the subject line, including your course name or number. Your instructor will not open an email unless it is clearly marked and from someone known. If your message is about sensitive information, such as grades, be sure to use the Canvas messaging system. Your instructor will attempt to respond to student Canvas emails within 48 hours, which includes weekends. Typically, the instructor will not be available on Sunday's.

To ensure consistency in conferencing, the instructor will use Zoom for face-to-face meetings as appropriate.

Grade Disputes:

If you wish to dispute the grade assigned on any assessment, you must do so in writing within 48 hours after the assessment has been returned. You must include a specific rationale for why your answer is correct. "The quiz or question is not fair" or "I think I deserve partial credit" does not constitute a rationale. I will respond, stating my position about the dispute. I do not get into debates with students about their grades. So, make sure you present your dispute with all the supporting evidence and precisely explain your position when submitting your dispute, because you have one chance to do so.

Extra Credit:

Any and all extra credit available for the course is scheduled throughout the course and can be seen on the course schedule included at the end of this syllabus. That being said, do not ask for extra credit at the end of the semester in order to get those extra ".24" points needed for your grade to make it to the next letter grade. The time to take advantage of extra credit is during the semester, always keeping the end of the semester in mind and the accumulation of total points.

Instructor Help:

The instructor is dedicated to ensuring students complete the more involved Canvas assignments successfully. Recognizing these assignments' challenges, the instructor is readily available to help. Students can find invaluable assistance and guidance within the discussion section of the course. Whether clarifying concepts and equations, providing additional resources, or answering commonly asked questions, the instructor's active presence in the discussions fosters an environment of support and collaboration, empowering students to conquer the complexities of the assignments confidently.

AI:

The use of artificial intelligence (AI) tools via website, app, or any other access is not permitted in this class. It is plagiarism to present AI-created content as your own, and it will result in legal action.



Institutional Policies & Procedures

Academic Integrity

The successful functioning of the academic community demands honesty, which is the basis of respect for both ideas and persons. In the academic community, there is an ongoing assumption of academic integrity at all levels. There is the expectation that work will be independently thoughtful and responsible as to its sources of information and inspiration. Honesty is an appropriate consideration in other ways as well, including but not limited to the responsible use of library resources, responsible conduct in examinations, and the responsible use of the Internet. See the [college catalog \(https://lssc.smartcatalogiq.com/2019-2020/Catalog-and-Student-Handbook/College-Policies-Procedures/Academic-Integrity\)](https://lssc.smartcatalogiq.com/2019-2020/Catalog-and-Student-Handbook/College-Policies-Procedures/Academic-Integrity) for complete statement.

Basic Needs Statement

Any student who faces challenges securing basic needs such as food or housing and believes this may affect their performance in the course is encouraged to contact a campus dean at [deanofstudents@lssc.edu \(mailto:deanofstudents@lssc.edu\)](mailto:deanofstudents@lssc.edu). The deans will then be able to share any resources at their disposal.

Course Content

- All LSSC students will be exposed to a learning environment promoting the open exchange of ideas.
- LSSC course content is presented on an adult level and classroom discussions require a mature understanding of divergent viewpoints and the ability to think analytically. Courses will not be

modified to accommodate variations in student age and/or maturity.

- This course will be presented objectively and is not presented to espouse, promote, advance, inculcate, or compel any individual to adopt as a belief any of the subjects of the discussion that may be construed as concepts constituting discrimination based on race, color, sex, or national origin as provided by Florida law. Please note that I do not endorse such concepts but present them for academic discussion and consideration. The law does not prohibit discussion of such concepts in an objective manner and without endorsement. Should a student feel uncomfortable with how course content is presented or discussed, please contact the instructor for further conversation.

Important Information for Students with Disabilities

Any student with a documented disability who requires assistance or academic accommodations should contact the Student Accessibility Services immediately to discuss eligibility. The Student Accessibility Services (SAS) is located on the Leesburg Campus, but arrangements can be made to meet with a student on any campus. An appointment can be made by calling 352-365-3589 and specific information about SAS and potential services can be found at [Student Accessibility Services \(https://www.lssc.edu/current-students/student-accessibility-services/\)](https://www.lssc.edu/current-students/student-accessibility-services/).

Initial Attendance

Initial attendance is recorded based on being present in class and/or submitting an assigned academic related activity during the first two weeks of the course. If marked as not attending during this period, the student will be financially responsible for the course and Financial Aid and Veteran benefits may be decreased. Students who are reported as not attending will remain in the class (PRO 3-05).

LSSC Safety Statement

Lake-Sumter State College values the safety of all campus community members. **If you have an emergency, call 911.** Otherwise, to report a concern, suspicious activity, or to request a courtesy escort, call Campus Safety:

(352) 516-3795 Leesburg

(352) 536-2143 South Lake

(352) 303-7296 Sumter

LSSC also has a free safety app, **Lake-Sumter Safe** that is available for download. You will receive important emergency alerts and safety messages regarding campus safety via LSSC Alert. You are opted into this system when you become an LSSC student. For more information regarding safety and to view available resources, visit the [Campus Safety \(https://www.lssc.edu/safety/\)](https://www.lssc.edu/safety/) web page.

Privacy Policy (FERPA)

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part99) is a Federal law that protects the privacy of a student's education records. In order for your information to be released, a form must be signed and, in your records, located in the Admissions/Registrar's Office.

Student Assessment

Students will be evaluated using methods such as essays, tests, quizzes, assignments, discussions, oral presentations, and projects.

Syllabus Disclaimer

Information contained in this syllabus is, to the best knowledge of this instructor, considered correct and complete when distributed to students. The instructor reserves the right, acting within policies and procedures of Lake-Sumter State College, to make necessary changes in course content or instructional techniques with notification to students.

Syllabus Statement

Students may, without prior notice, record video or audio of a class lecture for a class in which the student is enrolled for their own personal educational use. A class lecture is defined as a formal or methodical oral presentation as part of a college course intended to present information or teach enrolled students about a particular subject. Recording class activities other than class lectures, including but not limited to lab sessions, student presentations (whether individually or part of a group), class discussion (except when incidental to and incorporated within a class lecture), clinical presentations such as patient history, academic exercises involving student participation, test or examination administrations, field trips, private conversations between students in the class or between a student and the faculty member, and invited guest speakers is **prohibited**. Recordings may not be used as a substitute for class participation and class attendance and may not be published or shared without the written consent of the faculty member. Failure to adhere to these requirements may constitute a violation of the LSSC Student Code of Conduct.

Zero-Tolerance for Violence Statement

Lake-Sumter State College has a policy of zero tolerance for violence as stated in College Board Rule 2.17. Appropriate disciplinary action will be taken in accordance with Board Rule 2.17.

Withdrawal

Once the Add/Drop period passes, students deciding to discontinue class attendance and/or online participation have the responsibility for formal withdrawal by the withdrawal deadline.

Withdrawal Deadline

Add Date: Sunday, May 12, 2024

Drop Date: Sunday, May 12, 2024

Withdrawal Date: Thursday, July 11, 2024

Class Calendar

<u>Week</u>	<u>Begins</u>	<u>Chapter and Assignments</u>	<u>Items Due</u>
1	5/06/24	<u>Introductory Assignments</u> Update Profile, Set notification preferences, Introduce Yourself in Discussions, and Complete Student Orientation Quiz	Due Canvas - 5/12/24 - 20 Points
2	5/13/24	<u>Chapter 1 – Introduction to Managerial Accounting Module</u> <ul style="list-style-type: none"> • Complete MAL Homework – 30 Points • Complete MAL Quiz – 20 Points • Complete Canvas Assignment - Managerial Accounting Concepts -15 Points 	Due MAL - 5/19/24 - 50 Points Due Canvas - 5/19/24 - 15 Points
3	5/20/24	<u>Chapter 2 – Job Order Costing</u> <ul style="list-style-type: none"> • Complete MAL Homework – 30 Points • Complete MAL Quiz – 20 Points • Complete Canvas Assignment - Job Order Costing - 20 Points 	Due MAL - 5/26/24 – 50 Points Due Canvas - 5/26/24 – 20 Points
4	5/27/24	<u>Chapter 3 – Process Costing</u> <ul style="list-style-type: none"> • Complete MAL Homework – 30 Points • Complete MAL Quiz – 20 Points • Complete Canvas Assignment - Process Costing Calculations – 15 Points • Complete Canvas Extra Credit Opportunity – Prepare Cost Product Report – 10 Possible Points 	Due MAL - 6/02/24 – 50 Points Due Canvas - 6/02/24 – 15 Points Due Canvas – 6/02/24 - 10 Possible Points
5	6/03/24	<u>Exam # 1 covering chapters 1 through 3</u> <ul style="list-style-type: none"> • Complete Canvas Exam #1 Review – 20 Points <p style="text-align: center;">Complete Canvas Exam #1</p>	Due Canvas – 6/09/24 – 20 points Canvas Exam – Opens 6/05/24; Due 6/09/24
6	6/10/24	<u>Chapter 5 –Cost-Volume-Profit Analysis</u> <ul style="list-style-type: none"> • Complete MAL Homework – 30 Points • Complete MAL Quiz – 20 Points • Complete Canvas Assignment - Basic CVP – 20 Points • Complete Post Exam Reflection Assignment for Exam #1 - 10 Points • Complete Canvas Extra Credit Opportunity - High/Low - 15 Possible Points 	Due MAL - 6/16/24 – 50 Points Due Canvas - 6/16/24 – 30 Points Due Canvas –6/16/24 - 15 Possible Points

<u>Week</u>	<u>Begins</u>	<u>Chapter and Assignments</u>	<u>Items Due</u>
7	6/17/24	<u>Chapter 6 – Variable Costing</u> <ul style="list-style-type: none"> • Complete MAL Homework – 25 Points • Complete MAL Quiz – 20 Points 	Due MAL - 6/23/24 – 45 Points
8	6/24/24	<u>Exam # 2 covering chapters 5 and 6</u> <ul style="list-style-type: none"> • Complete Canvas Exam #2 Review – 20 Points <p style="text-align: center;">Complete Canvas Exam #2</p>	Due Canvas – 6/30/24 – 20 points Canvas Exam – Opens 6/26/24; Due 6/30/24 – 100 Points
9	7/01/24	<u>Chapter 7 – Master Budgets</u> <ul style="list-style-type: none"> • Complete MAL Homework – 25 Points • Complete MAL Quiz – 20 Points • Complete Canvas Assignment -Discussion Budgeting and Planning – 15 Points 	Due MAL - 7/07/24 – 45 Points Due Canvas - 7/07/24 – 15 Points
10	7/08/24	<u>7/11/24 Last Day for Withdrawal</u> <u>Chapter 8 – Flexible Budgets and Standard Cost Systems</u> <ul style="list-style-type: none"> • Complete MAL Homework – 25 Points • Complete MAL Quiz – 20 Points • Complete Canvas Extra Credit Opportunity – Standard Costing Problem – 12 Possible Points 	Due MAL - 7/14/24 – 45 Points Due Canvas – 7/14/24 - 12 Possible Points
11	7/15/24	<u>Exam #3 covering chapters 7 and 8</u> <ul style="list-style-type: none"> • Complete Canvas Exam #3 Review – 20 Points <p style="text-align: center;">Complete Canvas Exam #3</p>	Due Canvas – 7/21/24 – 20 points Canvas Exam – Opens 7/17/24; Due 7/21/24 – 100 Points
12	7/22/24	<u>Chapter 10 – Short-term Business Decisions</u> <ul style="list-style-type: none"> • Complete MAL Homework – 25 Points • Complete MAL Quiz – 20 Points • Complete Canvas Assignment -ST Bus Decisions – 20 Points • Complete Post Exam Reflection Assignment for Exam #3 – 10 Points 	Due MAL - 7/28/24 – 45 Points Due Canvas - 7/28/24 – 30 Points

<u>Week</u>	<u>Begins</u>	<u>Chapter and Assignments</u>	<u>Items Due</u>
13	7/29/24	<u>Chapter 11 – Capital Investment Decisions</u> <ul style="list-style-type: none"> • Complete MAL Homework – 25 Points • Complete MAL Quiz – 20 Points • Complete Canvas Assignment – Capital Investment Decisions – 20 Points 	Due MAL - THURSDAY 8/01/24 – 45 Points Due Canvas - THURSDAY 8/01/24 – 20 Points
14	8/02/24	<u>Exam #4 covering chapters 10 and 11</u> <ul style="list-style-type: none"> • Complete Canvas Exam #4 Review – 20 Points <p>Complete Canvas Exam #4</p>	Due Canvas – TUESDAY 8/06/24 – 20 points Canvas Exam – Opens FRIDAY 8/02/24; Due TUESDAY 8/06/24 – 100 Points